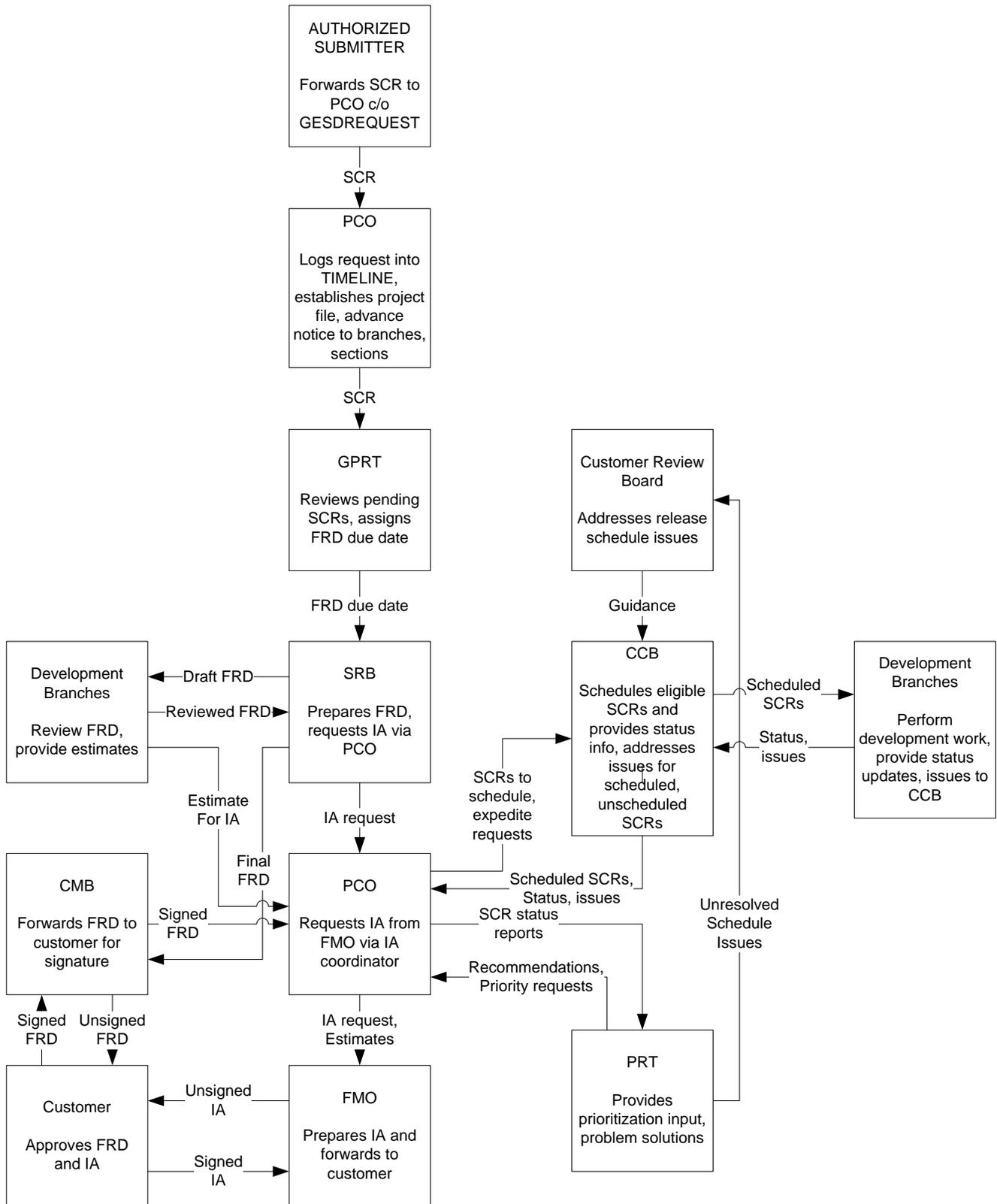


GESD SCR Process Flows

Revised
3/31/11



GESD SCR Process Flows

Revised
3/31/11

SCR Process Steps:

1. Authorized Submitter forwards SCR to GESDREQUEST (PCO)
2. PCO Logs request into Timeline, establishes project folder, provides advance copy to involved branches, sections
3. GPRT reviews pending requests, assesses impact, and assigns FRD Due Date
4. SRB prepares FRD for review
5. PCO requests IA when FRD review period begins
6. Development branches review FRD and prepare estimates
7. CMB forwards FRD to customer
8. FMO prepares IA and forwards to customer
9. Customer returns signed FRD
10. Customer returns signed IA
11. PCO presents eligible projects to CCB for scheduling (FRD and IA signed)
12. CCB schedules projects, addresses problems, issues raised by customers or developers
13. PCO reports scheduled, unscheduled status to PRT biweekly
14. CCB reviews schedule progress and SCR inventory status biweekly
15. Development, Operations branches implement SCRs, report status, issues to CCB

Abbreviations:

CCB – Configuration Control Board
CMB – Client Management Branch
FMO – Financial Management Office
FRD – Functional Requirements Document
GPRT – GESD/PCO Review Team
IA – Interagency Agreement
PCO – Project Control Office
PRT – Project Review Team (Customer)
SCR – Software Change Request
SRB – System Requirements Branch