



United States Department of Agriculture  
Office of the Chief Financial Officer  
National Finance Center  
Government Employees Services Division

### Functional Requirements Document (FRD)

<b>Project#</b> 1085140	<b>Project Title:</b> DOJ- Disable "Push Back" function to the Initiator in MSS	<b>Date Prepared:</b> 08/09/2015
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Version 1.0

As of: 08/20/2015

<b>Scope:</b>	Hide the current "Push Back" functionality in the MSS workflow engine. This will eliminate user confusion that is presently taking place since the Button is currently visible but has no functionality behind it for the first approvers.
<b>Assumptions:</b>	The change will cover Disclosure, MPR, and MRR.

### Functional Requirements

Payroll Applications Systems Branch (PASB) Requirements

"Not Applicable"

Personnel Applications Systems Branch (PESB) Requirements

"Not Applicable"

Administrative Applications Systems Branch (AASB) Requirements

"Not Applicable"

Payroll Web Systems Branch (PWSB) Requirements

"Not Applicable"

Administrative Web Systems Branch (AWSB) Requirements

**Functional Requirements Document (FRD)**

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"Not Applicable"

**Human Resources Applications Branch (HRAB) Requirements**

The current Manager Self Service functionality includes Disclosure, MPR, and MRR and shall be coded to hide the "Push Back" feature to all first approvers for each of the aforementioned processes. This will eliminate user confusion that is presently taking place since the Button is currently visible but has no functionality behind it for the first approvers. Thus it will be hidden from view, only to block the first Approvers from attempting to use the "Push Back" feature to send the transaction back to the "Initiator". Otherwise, the "Push Back" functionality will operate as delivered by PeopleSoft and as delivered to DOJ upon implementation.

**KEN BELLAMY** Employee ID 123736 **KEN BELLAMY** Employee ID 123736  
*This request requires your review. Enter your comments (required) in the area provided, then click the Approve or Deny or Pushback button.*

\* Proposed Effective Date 09/09/2012

Action XFR  
 Reason Code REA Reassignment  
 NOA 721

Current Job Info			
Position Number	90290352	Department	957075
Job Code	026710		
PP/Series/Grade	GS/ 0303/ 08	Work Schedule	FullTime
Std Hrs/Wk	40.00		

Action Specific Required Data	
Position Number	<input type="text"/>
Position Descr	<input type="text"/>
Pay Plan / Series / Grade	/ /
Location Code	<input type="text"/>

SF-52 Request Number

Requestor Comments Reassignment for Ken

**CG Manager Self Service**

**MSS PAR Request: Pending**

Position Related NOA's

Pending	
Multiple Approvers	
HS MSS Authorizer	

\* Comments:

Approve Deny Pushback

\* Proposed Effective Date 09/09/2012

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 Reason Code REA Reassignment  
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SF-52 Request Number

Requestor Comments Reassignment for Ken

**CG Manager Self Service**

**MSS PAR Request: Pending**

Position Related NOA's

Pending	
Multiple Approvers	
HS MSS Authorizer	

\* Comments:

Approve Deny

Hide this Pushback button

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External Vendor Requirements

"Not Applicable"

Signature of Systems Requirements Branch Chief:                      Date:

Signature of Web Requirements Branch Chief:                      Date: 10/20/2015  
/S/ Alisa R. Wells